

Cost Proposal Form  
Finance and Administration Cabinet  
Request for Auctioneer Services  
Request for Proposal (RFP)  
RFP-785-2600000489

Vendor Name:		<b>Max Points</b>
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The Commonwealth requests the pricing associated with this RFP be a firm proposal price that must remain open and in effect for the period of the resulting contract. Each of the following elements will be evaluated based on the best interest of the Commonwealth

Percentage of gross proceeds for auction service	%	<b>375</b>
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Minimum/Maximum Cost: All sales vary in size regarding number of lots sold and gross amount received.

Auctioneer agrees to minimum charge of:	\$
Auctioneer bidder agrees to maximum charge of:	\$

Percentage of gross proceeds for online only auction service	%	<b>375</b>
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Minimum/Maximum Cost: All sales vary in size regarding number of lots sold and gross amount received.

Winning bidder agrees to minimum charge of:	\$
Winning bidder agrees to maximum charge of:	\$

In the event an agency auction requires staffing in excess of contract requirements, the following auction personnel fees shall apply for the additional positions. Auctioneer must consult with the Division of Surplus Properties to determine the number of personnel required.

Auctioneer	\$
Clerk	\$
Bid Assistant	\$

*\*See Appendix A for Auction Definitions*

Lowest proposed Gross Proceeds Percentage receives maximum score for each criteria. Remaining proposers receive points based on their percentage being divided into the lowest proposed percentage. The two will be added for total cost score.

Example: 3% is the lowest proposed percentage. Second lowest proposed percentage is 4%  
375 points x (3% ÷ 4%) = 281 points